



## MEETING MINUTES - Empower Generations Board Meeting

Board Approved: September 9, 2021

	<b>Special meeting</b>
<b>Date</b>	Thursday, July 29, 2021
<b>Started</b>	4:02 PM
<b>Ended</b>	4:29 PM
<b>Location</b>	Due to social distancing, this meeting will be virtual. You may join us on ZOOM at: Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a> Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Independent Study Policy - Revision Employee Guidebook - Revision Acton-Agua Dulce Unified School District MOU - Revision Documentation Regarding School Move
<b>Chaired by</b>	Michelle Fluke
<b>Recorder</b>	Kim Lytle

### Minutes

## 1. Opening Items

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### 1.1. Call The Meeting To Order

The meeting was called to order at 4:02.

**Status:** Completed

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### 1.2. Roll Call

All Board Members were present except Hannah Marie Scott.

**Status:** Completed

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### 1.3. Approve Agenda

Motion: Sharon

Seconded: Annaliisa

Passed Unanimously

Hannah Marie Absent

**Due date:**

**Status:** Completed

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## 2. Public Comments

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### 2.1. Public Comments



The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No public comments were made.

**Status:** Completed

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### 3. Action Items

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#### 3.1. Independent Study Policy - Revised

Cassandra Coleman, iLEAD CA support provider, presented the Independent Study Policy revisions and answered questions of the Board.

Motion: Sharon

Second: Annaliisa

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- Empower Generations Updated Independent Study Policy(5227348.1) (1).pdf
- 

#### 3.2. Employee Guidebook - Revised

Request approval of Employee Guidebook revisions based on annual review and updates due to new employment laws implemented.

Jenner Jose, iLEAD CA support provider, presented the Employee Guidebook revisions and answered questions of the Board.

Motion: Marcia

Second: Sharon

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- Empower\_Guidebook\_21\_22 Redline (1).pdf
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#### 3.3. Acton Agua Dulce Unified School District MOU - Revised

Request approval of AADUSD MOU with the revisions in place moving into the next approved 5 years of authorization.

Kim Lytle, iLEAD CA support provider, presented the AADUSD MOU revisions and answered questions of the Board.

Motion: Sharon

Second: Annaliisa

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- Empower Charter School - MOU 21-22.pdf
- 

### 3.4. Temporary Space License Agreement

Request ratification of Temporary Space License Agreement for operation and administration space as school enters new location.

Malaka presented the temporary space lease agreement and answered questions of the Board.

Motion: Marica

Second: Annaliisa

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- Temporary Space License Agreement 10th\_St.\_-\_Empower\_Generatio.pdf
- 

### 3.5. AVPH Conference Center Use Contract

Request approval of AVPH Conference Center Use Contract for temporary space for learner workshops and resource center.

Malaka presented the AVPH Conference Center Use Contract and answered questions of the Board.

Motion: Marcia

Second: Sharon

Abstained Due To AVPH Being Her Employer - Michelle

Motion Passed

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- AVPH Conference Center Use Contract 7.2021.pdf
- 

### 3.6. Commercial Movers Agreement

Request ratification of Commercial Movers Agreement to move school contents to new location.

Malaka presented the Commercial Movers Agreement and answered questions of the Board.

Motion: Annaliisa

Second: Sharon

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- The Commercial Movers Agreement.pdf
- 

### 3.7. Indemnity Agreement

Request ratification of Construction Drawing Indemnity Agreement as future landlord prepares the space to be shared with multiple tenants in preparation for tenant improvements and lessors.

Malaka presented the Indemnity Agreement and answered questions of the Board.

Motion: Annaliisa

Second: Marcia

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- Indemnity Agreement (1).pdf
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### 3.8. Architect and Engineering Proposal

Request approval of Architect and Engineering Proposal to draft plans for need space for new school.

Malaka and Elaine Williamson, Maker Learning Network support provider, presented the Architect and engineering proposal and answered questions of the Board.

Motion: Marica

Second: Annaliisa

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- Architect and Engineer Proposal.pdf
- 

### 3.9. Milidaro Construction Proposal

Request approval of contractor proposal for estimated building costs to complete the tenant improvement scope of work for new school.

Malaka and Elaine Williamson, Maker Learning Network support provider, presented the construction proposal and answered questions of the Board.

Motion: Sharon

Second: Marci

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- Milidaro Contruction Proposal7-2021.pdf

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### 3.10. LIFE Transit Program

Request approval of the LIFE Program to support learner transportation using the Los Angeles County Metropolitan Transportation Authority.

Malaka presented the LIFE Program and answered questions of the Board.

Motion: Annaliisa

Second: Sharon

Passed Unanimously

Hannah Marie - Absent

**Due date:**

**Status:** Completed

Documents

- LIFE Agency Participation Agreement 20-24- Empower Generations.pdf
- LIFE Operating Guidelines Final.pdf

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## 4. Board Comments

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### 4.1. Board Comments

Marcia expressed excitement of the school being next to the AVPH site.

Michelle stated her excitement, too and gave praise for Malaka's calm oversight of this huge undertaking.

Annaliisa shared how exciting it has been to watch the growth of the school for learners since the beginning vision to now and moving forward.

**Status:** Completed

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## 5. Closing Items

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### 5.1. Next Meeting Date - September 9



Due to the recent announcement of the Brown Act Meeting Laws going back into place on October 1, we recommend that this meeting be held in person at the iLEAD HQ as all other future meetings moving forward will be required.

**Status:** Completed

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## 5.2. Adjournment

Meeting was adjourned at 4:29

**Status:** Completed

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