



## MEETING MINUTES - Empower Generations Board Meeting

Board Approved: February 10, 2022

<b>Date</b>	Thursday, December 9, 2021
<b>Started</b>	4:10 PM
<b>Ended</b>	4:57 PM
<b>Location</b>	This meeting will be held virtually. You may join us on ZOOM at: Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a> Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Regular Scheduled Meeting
<b>Chaired by</b>	Marcia Reily
<b>Recorder</b>	Roselia Calderon

### Minutes

#### 1. Opening Items

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##### 1.1. Call The Meeting To Order

Meeting was called to order at 4:10 p.m.

**Status:** Completed

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##### 1.2. Roll Call

All Board Members were in attendance except Michelle Fluke.

**Status:** Completed

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##### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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##### 1.4. Approve Agenda

Motion: Hannah-Marie

Seconded: Annaliisa

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

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##### 1.5. Approve Minutes

Motion: Sharon

Seconded: Hannah-Marie

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- Minutes-2021-11-04-v1 (1).pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

No Curriculum Moment was presented.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public Comments were made.

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Motion: Hannah-Marie

Seconded: Annaliisa

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- Personnel Report\_Empower 11.29.2021-2 (1).pdf
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### 4.2. Check Register

Motion: Hannah-Marie

Seconded: Annaliisa

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- EG Payment Register 20211203.pdf

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#### 4.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Request approval of required Analysis of AB 361 Emergency Legislation regarding the ability of the Board and public to meet safely in person given measures to promote social distancing.

Motion: Hannah-Marie

Seconded: Annaliisa

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- EG - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (1).pdf

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### 5. Discussion and Reports

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#### 5.1. School Director Report

David Williams, Interim School Director, presented the School Director Report and answered questions of the Board.

**Status:** Completed

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#### 5.2. COVID - 19 Update

Amanda Fischer, iCA Support Provider, gave COVID-19 Update and answered questions of the Board.

**Status:** Completed

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### 6. Action Items

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#### 6.1. Revised 2021 - 2022 Budget Report

Request approval of the revised 2021-2022 budget based on current enrollment, revenue, and expenditures.

Kelly O'Brien, iCA Support Provider, presented Budget Update and answered questions of the Board.

Motion: Hannah-Marie

Seconded: Annaliisa

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- EG Budget FY2122 - 1st Interim (1).pdf
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## 6.2. Revised IEE Procedures

Request approval of Revised IEE document to reflect changes in pricing due to current industry standards.

Amanda Buchheit, iCA Support Provider, presented IEE Procedures and answered questions of the Board.

Motion: Hannah-Marie

Seconded: Sharon

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- Empower Generations IEE Procedures and Criteria Doc November 2021 (1).pdf
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## 6.3. Educator Effectiveness Plan

Request approval of the Educator Effectiveness Plan as one time staff development funding to be used through 2025-2026.

Lara Durrell, iCA Support Provider, presented Educator Effectiveness Plan and answered questions of the Board.

Motion: Hannah-Marie

Seconded: Annaliisa

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- Empower Generations 2021 Educator Effectiveness Block Grant DRAFT Plan.docx (1).pdf
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## 6.4. Revised Title IX Policy

Request approval of Revised Title IX Policy recommended legal counsel based on new laws in place by the Office of Civil Rights and the U.S. Department of Education for all schools receiving federal funds.

Kim Lytle, iCA Support Provider, presented Title IX Policy and answered questions of the Board.

Motion: Hannah-Marie

Seconded: Sharon

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- Empower Generations - Title IX Policy for Sexual Harassment and Grievance Procedures(5560371.1).pdf
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## 6.5. Records Retention and Disposal Policy

Request approval of School Records and Disposal Policy to follow legally required and allowable storage and purge processes.

Kim Lytle, iCA Support Provider, presented Records Retention and Disposal Policy and answered questions of the Board.

Motion: Hannah-Marie

Seconded: Sharon

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- Empower Generations - School Records Retention and Disposal Policy (2) (1).pdf
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## 6.6. Learner Records Maintenance, Retention, and Destruction Policy

Request approval of Learner Records Maintenance, Retention, and Destruction Policy to follow legally required and allowable storage and purge processes.

Kim Lytle, iCA Support Provider, presented Learner Records Maintenance, Retention, and Destruction Policy and answered questions of the Board.

Motion: Hannah-Marie

Seconded: Sharon

Unanimously Passed

Michelle Fluke Absent

**Due date:**

**Status:** Completed

Documents

- Empower Generations - Learner Records Retention and Destruction Policy.pdf
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## 7. Board Comments

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### 7.1. Board Comments

Board Members thanked Marcia for running the meeting as the President.

**Status:** Completed

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## 8. Closing Items

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### 8.1. Board Retreat Dates

January 28 and 29 - Registration Open

**Status:** Completed

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### 8.2. Next Meeting Date - February 10, 2022

**Status:** Completed

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### 8.3. Adjournment

Meeting Adjourned at 4:57 p.m.

**Status:** Completed

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