



## MEETING MINUTES - Empower Generations Board Meeting

Board Approved: February 9, 2023

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|-------------------|---|
| <b>Date</b>       | Monday, December 12, 2022   |
| <b>Started</b>    | 4:03 PM   |
| <b>Ended</b>      | 5:10 PM   |
| <b>Location</b>   | This meeting will be held virtually.<br>You may join at:<br>Zoom Meeting: <a href="https://zoom.us/j/5395735793">https://zoom.us/j/5395735793</a><br>Meeting ID: 539 573 5793<br>Dial in Number: 1-669-900-6833 |
| <b>Purpose</b>    | Regular Scheduled Meeting   |
| <b>Chaired by</b> | Michelle Fluke  |
| <b>Recorder</b>   | Roselia Calderon  |

### Minutes

#### 1. Opening Items

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##### 1.1. Call The Meeting To Order

Meeting was called to order at 4:03 p.m.

**Status:** Completed

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##### 1.2. Roll Call

All Board Members were present except for Hannah-Marie.

**Status:** Completed

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##### 1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

**Status:** Completed

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##### 1.4. Approve Agenda

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Hannah-Marie absent

**Due date:**

**Status:** Completed

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##### 1.5. Approve Minutes

Motion: Annaliisa

Seconded: Marcia

Unanimously Passed

Hannah-Marie absent

**Due date:**

**Status:** Completed

Documents

- Minutes-2022-11-22-v1.pdf
  - Minutes-2022-11-10-v1.pdf
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## 2. Curriculum Moment

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### 2.1. Curriculum Moment

Kimberly Matinez-Melchor, Guide, presented the Curriculum Moment and answered questions of the Board.

Hannah-Marie joined at 4:10 p.m.

**Status:** Completed

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## 3. Public Comments

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### 3.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public Comments were made.

**Status:** Completed

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## 4. Consent Items

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### 4.1. Personnel Report

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- 12.08.22\_EG\_PersonnelReport.pdf
- 

### 4.2. Check Register

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- EG Payment Register\_20221130.pdf
- 

#### 4.3. AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- EG - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (7).pdf
- 

#### 4.4. Lease Amendment

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- 4150-3029 5th Amend. to License Agree 11.01.22.pdf
- 

### 5. Discussion and Reports

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#### 5.1. School Director Report

Malaka Donovan presented the School Director Report.

**Status:** Completed

Documents

- EG Site Director Report 12\_5\_2022.pdf
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#### 5.2. CDE Special Education Report Update

Cycle A 2022 Special Education Cyclical Monitoring for Small LEA's

Amber Jones and Kathy Tempco, iCA Support Provider, presented the CDE SPecial Education Report Update and answered questions of the Board.

**Status:** Completed

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### 6. Action Items

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### 6.1. Revised 2022-2023 Budget

Discuss and take action regarding the revised 2022-2023 annual budget based on changes in State and Federal Budgets, learner enrollment, new legislation, and other viable information set into place since the adoption of the budget in June.

Tabled

Keith Gallion

Malaka gave construction update and Amanda Fischer answered questions.

**Due date:**

**Status:** Completed

Documents

- 2022-23 First Interim Budget Alternative Form and MYP.pdf

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### 6.2. Single Plan For School Achievement

Discuss and take action regarding the revised 2022-2023 which outlines the Title I, II, and IV programs put into place with the Federal Funding requested for this year.

Allison Bravo, iCA Support Provider, presented Single Plan for School Achievement.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- Empower Generations SPSA 22\_23-SSC Approved.pdf

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### 6.3. Telework Policy

Discuss and take action regarding the Telework Policy for employees working remote or hybrid/remote alongside learners or to support the schools.

Natasha Baugh, iCA Support Provider gave Telework Policy.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- Empower Generations Telework and Procedures Policy .pdf

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### 6.4. Revised iCA Attachment A Service Agreement

Discuss and take action regarding the revised iCA agreement for the duration of the 2022-2023 school year.

Kim Lytle, iCA Support Provider, presented Revised iCA Attachment A Service Agreement, discussion took place.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- Amended iCA Attachment A & Empower Generations RESOLUTION.pdf
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## 6.5. IP Shared Agreement

Discuss and take action regarding the iLEAD Shared IP agreement.

Kim Lytle, iCA Support Provider, presented IP Shared Agreement and answered questions of the Board.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

Documents

- Redline - iCA - Schools -- IP Assignment and Governance Agreement (PC).pdf
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## 6.6. EG IP Assignment Meraki Mind

Discuss and take action regarding terms to share intellectual property related to Meraki Mind.

Malaka Donovan presented EG IP Assignment Meraki Mind report. Tabled.

**Due date:**

**Status:** Completed

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## 6.7. Board Member Terms

Discuss and take action to extend Hannah-Marie Scott's terms for an additional 3 years.

Board members voted to extend Hannah-Marie Scott's term for an additional 3 years.

Motion: Annaliisa

Seconded: Marcia

Unanimously Passed

**Due date:**

**Status:** Completed

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## 6.8. Board Member Roles

Discuss and take action to alter Board Member Roles of Board Chair, Secretary, and Treasurer as the Board sees fit.

Kim Lytle, iCA Support Provider, presented the Board Roles, and Board members voted Annaliisa as Secretary and Hannah-Marie as Treasurer.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

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## 6.9. Bank Signers

Discuss and take action to alter the bank signers given the resignation of Sharon Calvert.

Discussion took place and action was taken to remove Sharon as a bank signer and add Hannah-Marie.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

**Due date:**

**Status:** Completed

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## 6.10. School Director - Construction Project Manager Stipend

Discuss and take action regarding a stipend for the work that the School Director is doing as the Construction Project Manager.

Discussion took place regarding the Stipend for School Director- Construction Project Manager. Tabled.

**Due date:**

**Status:** Completed

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# 7. Board Comments

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## 7.1. Board Comments

Michelle Fluke congratulated Amanda Fischer on CEO position. Annaliisa commented that it is so close and sent well wishes for the next week. Thanked AVPH - we wouldn't have made it without them.

**Status:** Completed

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# 8. Closing Items

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## 8.1. Next Meeting Date

February 9, 2023

Next Meeting Date is February 9, 2023

**Status:** Completed

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## 8.2. Adjournment

Meeting was adjourned at 5:10 p.m.

**Status:** Completed

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