



MEETING MINUTES - Empower Generations Board Meeting

Board Approved: March 9, 2023

Date	Thursday, February 9, 2023
Started	4:04 PM
Ended	5:33 PM
Location	This meeting will be held virtually. You may join us on ZOOM at: Zoom Meeting: https://zoom.us/j/5395735793 Meeting ID: 539 573 5793 Dial in Number: 1-669-900-6833
Purpose	Regular Scheduled Meeting
Chaired by	Michelle Fluke
Recorder	Roselia Calderon

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 4:04 p.m.

Status: Completed

1.2. Roll Call

All Board Members were present.

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Approve Agenda

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

1.5. Approve Minutes

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- Minutes-2022-12-12-v1.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

Jeanette Chadwick presented the Curriculum Moment.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public Comments were made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- 02.09.23_EG_PersonnelReport.pdf
-

4.2. Check Register

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- EG Payment Register_20230201.pdf

4.3. Revised 2020 Form 990

Review updated 2020 Form 990 submitted by the auditor as you were informed was needed during the audit report given by the audit team.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- Empower Generations_Amended Return DRAFT.pdf

4.4. Lease Amendment

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- doc00680920230202135226 (1).pdf

5. Discussion and Reports

5.1. School Director Report

Malaka Donovan presented the School Director's Report.

Status: Completed

Documents

- EG Site Director Report 2_3_2023.pdf

5.2. ADP Time Off Requests and Bill.com Reimbursement Process

Discuss process regarding School Director time off requests and reimbursements.

Kim Lytle, iCA Support Provider, presented ADP Time off Requests and Bill.com Reimbursement Process, and answered questions of the Board.

Status: Completed

5.3. Brown Act Meeting Requirements

Discuss New Brown Act Requiements

Kim Lytle, iCA Support Provider, presented the Brown Act Meeting Requirements.

Status: Completed

Documents

- EG - AB 361 Emergency Legislation Regarding Brown Act Meeting Requirements (9).pdf
- New Brown Act Changes - January 2023.pdf

5.4. Construction Budget Update

Give update on construction progress and budget.

Malaka Donovan gave Construction Budget Update and answered questions of the Board.

Status: Completed

Documents

- EG Construction Budget - TI Construction Budget Tracker.pdf

6. Action Items

6.1. School Accountability Report Card

Discuss and take action regarding 2021 - 2022 School Accountability Report Card outlining the required school information for public review. This document was posted to the website as required by February 1.

Allison Bravo, iCA Support Provider, presented the School Accountability Report Card.

Motion: Marcia

Seconded: Hannah-Marie

Unanimously Passed

Due date:

Status: Completed

Documents

- Empower Generations 21-22 SARC.pdf

6.2. 2023-2024 School Calendar

Discuss and take action regarding the 2023-2024 School Calendar.

Cassandra Coleman, iCA Support Provider, presented the 2023-2024 School Calendar.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- 2023-24 DRAFT Empower Generations Calendar Track A IS v2301271000.pdf

6.3. Nepotism Policy

Discuss and take action regarding the Nepotism Policy.

Natasha Baugh, iCA Support Provider, presented the Nepotism Policy.

Motion: Marcia

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- Empower Generations Anti-Nepotism Policy 2023.pdf
-

6.4. Revised Employee Guidebooks

Discuss and take action regarding the revised Employee Guidebook updated according to legal requirements and procedures.

Natasha Baugh, iCA Support Provider, presented the Revised Employee Guidebooks.

Motion: Hannah-Marie

Seconded: Annaliisa

Unanimously Passed

Due date:

Status: Completed

Documents

- Empower Generations _ Employee Guidebook (Updated Jan. 2023).pdf
-

6.5. Board Member Terms

Discuss and take action to extend Marcia Reily's term for an additional 3 years.

Board members voted to extend Marcia Reily's term for an additional 3 years.

Motion: Annaliisa

Seconded: Hannah-Marie

Unanimously Passed

Due date:

Status: Completed

6.6. First Interim Report

Request ratification of the First Interim Report related to the school budget July 2022 through October 2022 which was required and submitted to your authorizer in December 2022.

Keith Gallion, iCA Support Provider, gave First Interim report, discussion took place.

The Board discussed creating a Board Finance Committee to meet regularly with Malaka and iCA staff to continue to monitor the budget. Marcia and Michelle will be on this Board Committee.

Motion: Marcia

Seconded: Hannah-Marie

Unanimously Passed

Due date:

Status: Completed

Documents

- EG - 2022-23 First Interim Budget Alternative Form and MYP.xlsx - EG.ForDistrict.pdf

6.7. School Director - Construction Project Manager Stipend

Discuss and take action regarding a stipend for the work that the School Director is doing as the Construction Project Manager.

Discussion took place regarding the Stipend for School Director- Construction Project Manager. Tabled.

Due date:

Status: Completed

6.8. Meraki Mind Agreement

Discuss and take action regarding the Meraki Mind agreement.

Discussion took place regarding the Meraki Mind Agreement. Tabled.

Due date:

Status: Completed

Documents

- Empower Generations - Malaka Donovan -- MerakiMind Agreement CLEAN (4859-9145-8376.v3).pdf

7. Board Comments

7.1. Board Comments

Marcia loved the Curriculum Moment.

Status: Completed

8. Closing Items

8.1. Next Meeting Date

March 9, 2023

March 9th, 2023

Status: Completed

8.2. Adjournment

Meeting Adjourned at 5:33 p.m.

Status: Completed
