



MEETING AGENDA - Empower Generations Board

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all of the Board members shall be available for public inspection at the main office of the school between 9:00 am and 3:30 pm.

Meeting

Meeting Date	Thursday, March 21, 2024
Start Time	5:00 PM
End Time	6:00 PM
Location	Address: 44236 10th Street West, Suite 105, Lancaster, CA 93534
Purpose	Regular Scheduled Meeting

Agenda

1. Opening Items

1.1. Call The Meeting To Order

1.2. Roll Call

1.3. Pledge Of Allegiance

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Due date: 3/21/2024

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Due date: 3/21/2024

Documents

- Minutes-2024-02-08-v1.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

3. Public Comments

3.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

4. Consent Items

4.1. Personnel Report

Due date:

Documents

- 3.14.24_EG__PersonnelReport.docx.pdf
-

4.2. Check Register

Due date: 3/21/2024

Documents

- EG Payment Register_20240313.pdf
 - EG Payment Register Summary_20240313.pdf
-

5. Discussion and Reports

5.1. School Director Report

5.2. Board Finance Committee Report

5.3. Annual Form 700

Reminder to fill out the electronic Form 700 sent from the "COI Desk" through email by April 1.

6. Action Items

6.1. Obsolete Technology and Equipment

Discuss and take action regarding technology and equipment that is no longer viable.

Due date: 3/21/2024

Documents

- Obsolete EG (March 2024) V2.pdf
-

6.2. K-12 Strong Workforce Program Grant MOU

Discuss and take action regarding the K-12 Strong Workforce Now Program Grant MOU with Santa Barbara Community College.

Due date: 3/21/2024

Documents

- Empower Generations K12 SWP LEA MOU .pdf
-

6.3. 2022-2023 Independent Audit Report

Discuss and take action regarding the 2022-2023 Audit Report.

Due date: 3/21/2024

Documents

- EmpowerGenerationsRpt23.pdf
-

7. Closed Session

7.1. Public Employee Performance Evaluation

Gov. Code section 54957(b)(1): School Director

8. Report of Closed Session

9. Board Comments

9.1. Board Comments

10. Closing Items

10.1. 2024 Annual Board Development Dinner

RSVP for the 2024 Annual Board Development Dinner on April 18 at 4:00 - 8:00 at the Mitchell River House, order your gift of gratitude, take the Board Member Survey, and sign up a tour that day if you wish to see our schools in action.

10.2. Graduation Date

June 5 at 6:00 pm

10.3. Next Meeting Date

April 11, 2024 at 5:00 p.m.

10.4. Adjournment

Please note: items on the agenda may not be addressed in the order they appear. The Board of Directors may alter the order at their discretion.

- **Board Room Accessibility:** The Board of Directors encourage those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the office at least 48 hours before the scheduled Board of Directors meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

The Secretary of the Board of Directors, hereby certifies that this agenda was publicly posted 72 or 24 hours prior to the meeting as required by law.



MEETING MINUTES - Empower Generations Board

Meeting

Date	Thursday, February 8, 2024
Started	5:04 PM
Ended	5:58 PM
Location	Address: 44236 10th Street West, Suite 105, Lancaster, CA 93534 9300 Imperial Highway, Downey, CA 90242
Purpose	Regular scheduled meeting
Chaired by	Michelle Fluke
Recorder	Roselia Calderon

Minutes

1. Opening Items

1.1. Call The Meeting To Order

Meeting was called to order at 5:04 p.m.

Status: Completed

1.2. Roll Call

All Board Members were present except for Shannon Campbell.

Status: Completed

1.3. Pledge Of Allegiance

The Pledge of Allegiance was recited.

Status: Completed

1.4. Board Meeting Agenda

Discuss and take action on the Board Meeting Agenda.

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

1.5. Board Meeting Minutes

Discuss and take action on the Board Meeting Minutes.

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

Documents

- Minutes-2023-12-14-v1.pdf

2. Curriculum Moment

2.1. Curriculum Moment

Danielle Padilla presented the Curriculum Moment.

Status: Completed

3. Public Comments

3.1. Public Comments

The public may address the Empower Generations governing board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda during this time. If you wish to address the Board, please complete a public comment card. Comments for the public will be limited to 3 minutes.

No Public Comments made.

Status: Completed

4. Consent Items

4.1. Personnel Report

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

Documents

- 2.8.24__EG_PersonnelRepor.docx (2).pdf

4.2. Check Register

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

Documents

- EG Payment Register_20240131.pdf
 - EG Payment Register Summary_20240131.pdf
-

5. Discussion and Reports

5.1. School Director Report

Sajae Davison, presented the School Director Report and answered questions of the Board.

Status: Completed

Documents

- Director Board Report- February.pdf
-

5.2. Board Finance Committee Report

No Board Finance Committee held.

Status: Completed

5.3. LCAP Mid Year Update

Discuss Mid Year LCAP Data.

Allison Bravo, iCA Support Provider, presented the LCAP Mid Year Update.

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Status: Completed

Documents

- Empower 23-24 Mid-Year LCAP Revised.pdf
-

6. Action Items

6.1. 2023-2024 1st Interim Budget

Discuss and take action regarding the 2023-2024 1st Interim Budget.

Kelly Obrien, iCA Support Provider, presented the 2023-2024 1st Interim Budget and answered questions of the Board.

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

Documents

- empower 23.24 1st interim.pdf
-

6.2. Revised Employee Guidebook

Discuss and take action on updated Employee Guidebook.

Rick Crunelle, iCA Support Provider, presented the Revised Employee Guidebook.

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

Documents

- Empower Generations_2024 Guidebook Redline for Board Approval.pdf
-

6.3. Revised School Accountability Report Card

Discuss and take action regarding revised 2022 - 2023 School Accountability Report Card outlining the required school information for public review.

Allison Bravo, iCA Support Provider, presented the Revised School Accountability Report Card.

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

Documents

- 22-23 EG SARC Revised.pdf
-

6.4. LACOE Certification of Signatures

Discuss and take action to update the LACOE Certification of Signature document.

Kim Lytle, iCA Support Provider, presented the LACOE Certification of Signatures.

Motion: Annaliisa

Seconded: Tapau

Unanimously Passed

Shannon Campbell Absent

Due date:

Status: Completed

Documents

- Empower Generations Certification of Signatures_202302.pdf
-

7. Closed Session

7.1. Conference with Legal Counsel - Anticipated Litigation

Gov. Code section 54956.9(d)(2): 1 Matter

Status: Completed

7.2. Report of Closed Session

Nothing reported from Closed Session.

Status: Completed

8. Board Comments

8.1. Board Comments

No Board Comments were made.

Status: Completed

9. Closing Items

9.1. 2024 Annual Board Development Dinner

Please mark your calendar to attend the 2024 Annual Board Development Dinner on April 18 at 4:00 - 8:00 at the Mitchell River House. More information to come!

Kim Lytle, iCA Support Provider, presented the 2024 Annual Board Development Dinner.

Status: Completed

9.2. Next Meeting Date - March 14, 2024

Next Meeting Date is March 14, 2024 at 5:00 p.m.

Status: Completed

9.3. Adjournment

Meeting adjourned at 5:58 p.m.

Status: Completed

EMPLOYMENT – NEW HIRES

Barnett Gonzales, Shirelle

School Counselor - Academic

02.05.24

RESIGNATIONS/TERMINATIONS

STATUS CHANGE

Company name: Empower Generations
Report name: Payment Register
Report title 2: Mission Valley Bank
Footer Text: 02/01/2024-03/13/2024
Created on: 3/14/24
Location: 115--Empower Generations

Date	Vendor	Amount
2/1/24	CIGN000--Cigna Healthcare	355.03
2/1/24	EDI115B--Southern California Edison 9022.	647.19
2/1/24	LOSA001--Los Angeles County Office of Education (LACOE)	6,210.87
2/1/24	MCCA000--McCalla Company	410.76
2/1/24	PURE000--Pure Oasis Water	5.00
2/1/24	THEA008--The Abbey Company	12,011.89
2/1/24	TMOB001--T-Mobile 8994	338.80
2/5/24	FIDE000--Fidelity Security Life Insurance Company	69.77
2/5/24	GAS115C--SoCalGas 3237	519.72
2/5/24	KAIS000--Kaiser Foundation Health Plan	6,785.95
2/6/24	WEXH000--WEX Health Inc.	13.60
2/8/24	HOLY000--Johnnie Irving	1,750.00
2/13/24	EDMA000--edMAJIC LLC	3,500.00
2/13/24	LAWO000--Law Offices of Young, Minney & Corr, LLP	150.00
2/13/24	SAGE002--Sagemont Tax LLC	10,927.60
2/13/24	STAP001--Staples Advantage	66.87
2/13/24	STAP001--Staples Advantage	221.03
2/13/24	STAP001--Staples Advantage	45.74
2/20/24	AMAZ100--Amazon Capital Services (iCA)	29.91
2/20/24	BAY115B--Bay Alarm Company 1072	388.11
2/20/24	ELDO000--El Dorado County Office of Education	2,000.00
2/20/24	HOLY000--Johnnie Irving	1,050.00
2/20/24	ILEA300--iLEAD California	5,086.00
2/20/24	ILEA300--iLEAD California	15.00
2/20/24	ILEA300--iLEAD California	23.70
2/20/24	ILEA300--iLEAD California	174.75
2/20/24	ILEA300--iLEAD California	53.77
2/20/24	ILEA300--iLEAD California	4.60
2/20/24	ILEA300--iLEAD California	180.00
2/20/24	ILEA300--iLEAD California	1,162.00
2/20/24	ILEA300--iLEAD California	776.64
2/20/24	ILEA300--iLEAD California	49.30
2/20/24	ILEA300--iLEAD California	1,162.00
2/20/24	ILEA300--iLEAD California	907.84
2/21/24	AMAZ100--Amazon Capital Services (iCA)	83.78
2/21/24	FRES001--Fresh Start Healthy Meals, Inc.	132.00
2/21/24	JIVE000--GoTo Technologies USA, LLC	139.52
2/21/24	PURE000--Pure Oasis Water	5.00

Date	Vendor	Amount
2/21/24	WEXH000--WEX Health Inc.	3.40
2/23/24	ILEA000--iLEAD Lancaster Charter Schools	2,348.18
2/23/24	ILEA000--iLEAD Lancaster Charter Schools	1,624.26
2/23/24	LEGA003--Legal Shield	15.95
2/23/24	THEA008--The Abbey Company	11,621.22
2/26/24	VENB000--Venbrook Insurance Services	326.27
2/26/24	WEXH000--WEX Health Inc.	10.20
2/27/24	ILEA300--iLEAD California	23.70
2/27/24	ILEA300--iLEAD California	7,289.45
2/27/24	ILEA300--iLEAD California	53.79
2/27/24	ILEA300--iLEAD California	1,162.00
2/27/24	TMOB001--T-Mobile 8994	338.80
3/1/24	AMAZ100--Amazon Capital Services (iCA)	53.92
3/1/24	HOLY000--Johnnie Irving	350.00
3/1/24	ILEA300--iLEAD California	400.83
3/1/24	ILEA300--iLEAD California	289.97
3/1/24	ILEA300--iLEAD California	7,195.89
3/1/24	SCHO009--School Pathways LLC	573.30
3/4/24	LOSA001--Los Angeles County Office of Education (LACOE)	9,607.06
3/6/24	CIGN000--Cigna Healthcare	339.32
3/6/24	CIGN000--Cigna Healthcare	339.32
3/6/24	CIGN001--Cigna Healthcare	106.88
3/6/24	ILEA300--iLEAD California	11,468.92
3/6/24	ILEA300--iLEAD California	14,800.74
3/6/24	ILEA300--iLEAD California	6,903.62
3/6/24	ILEA300--iLEAD California	15,542.23
3/6/24	LAWO000--Law Offices of Young, Minney & Corr, LLP	150.00
3/6/24	LEGA003--Legal Shield	15.95
3/6/24	SUNL000--Sun Life Assurance Company of Canada	84.28
3/8/24	FIDE000--Fidelity Security Life Insurance Company	48.39
3/8/24	KAIS000--Kaiser Foundation Health Plan	5,406.75
3/11/24	AVPR000--Antelope Valley Press Inc	125.00
3/11/24	EDI115B--Southern California Edison 9022.	676.54
3/11/24	JIVE000--GoTo Technologies USA, LLC	139.52
3/12/24	ILEA300--iLEAD California	1,162.00
		\$ 158,051.39

Company Name: iLEAD Agua Dulce
Report Name: Payment Register Summary
Report Title 2: Mission Valley Bank
Footer Text: 12/07/2023-01/31/2024

GL Account #	GL Account Description	Total
3401	Health & Welfare Benefits - Credentialed positions	8,158.09
3402	Health & Welfare Benefits - Classified positions	5,409.50
4120	Core Curriculum - Software & Programs	541.95
4325	Custodial Supplies	410.76
4340	Office Supplies	109.66
4345	Printing & Reproduction Supplies	287.90
4355	Facilities Supplies	83.78
4430	IT Equipment & Supplies	29.91
4710	Vended Food Service	132.00
5310	Professional Dues, Memberships, and Subscriptions	249.00
5410	Liability Insurance	5,086.00
5510	Utilities - Electricity	1,323.73
5520	Utilities - Gas	519.72
5560	Operations - Security	388.11
5610	Rent - Facilities Rent and CAM Charges	23,633.11
5801	Professional Services - Service Fees	21,388.96
5805	Professional Services - Payroll Fees	690.80
5806	Professional Services - Consultant Fees	10,927.60
5807	Professional Services - BTSA	2,000.00
5808	Professional Services - Legal Fees	300.00
5809	Professional Services - Shared/Leased Employees	3,972.44
5822	Operating Expenditures - Licenses & Other Fees	160.44
5824	Operating Expenditures - Fundraising & Grantwriting	3,500.00
5827	Operating Expenditures - Other Benefit Fees	27.20
5830	Operating Expenditures - Marketing & Advertising	372.00
5850	Student Services Expenditures - Student Information System	286.65
5852	Student Services Expenditures - Special Education Contracted Services	41,811.89
5853	Student Services Expenditures - Student & Group Activities	3,150.00
5910	Telephone & Fax	279.04
5920	Internet Services	6,390.30
9310	Prepaid Expenditures (Expenses)	612.92
9535	Retirement Liability	15,817.93
Grand Total		\$158,051.39



Empower Generations Obsolete Equipment and Materials

Board Approved:

This list of obsolete equipment and materials is no longer needed for school purposes and will be sold and/or disposed of in accordance with Education Code Sections 17545 and 17546.

Education Code 17545 authorizes the sale for cash of any property belonging to the school if the property is not required for school purposes, or it should be disposed of for the purpose of replacement, or it is unsatisfactory or not suitable for school use.

Education Code 17545 and 17546 provides for procedures to implement such a sale, public or private, conducted by staff, other public agencies, or by contract with a private auction firm.

List of items attached in pages 2 – 2





Macbook Air: FVHX3MD9J1WK	Chromebook: LR0B7CQH	Chromebook: LR0B7CQW
Macbook Air: FVHX3PD1J1WK	Chromebook: LR0B7B41	Chromebook: LR0B7CQ1
Macbook Air: FVHX3NGNJ1WK	Chromebook: LR0B7CQ8	Chromebook: YX00RC3J
Macbook Air: C1MV4FFKJ1WK	Chromebook: LR0B7CTS	Chromebook: P205SPFY
Mac Mini: C07PV4D5G1HW	Chromebook: LR08PBBB	Chromebook: YX00RCFL
Macbook Air: FVHX3TVJJ1WK	Chromebook: YX00Q8SK	Chromebook: P205SPGN
Macbook Air: C02Q6KAQGFWM	Chromebook: P205SQ23	Chromebook: PF3KAGW1
Macbook Air: C02Q6K8YGFWM	Chromebook: YX00QDK4	Chromebook: YX077KZD
Chromebook: LR06L4AZ	Chromebook: YX00REEB	Chromebook: LR08PBCP
Chromebook: LR0B7D19	Chromebook: YX00RBZC	Chromebook: LR0B7CZP
Chromebook: LR0B7CQD	Chromebook: YX00RE0A	Chromebook: LR08PBAM
Chromebook: LR0B7CZQ	Chromebook: P205SP7V	Chromebook: YX077791
Chromebook: YX00Q8BY	Chromebook: P205SQ1B	Chromebook: YX077PJE
Chromebook: P205SPJW	Chromebook: PF3JRAEX	Chromebook: YX00RELF
Chromebook: LR0B7CQC	Chromebook: PF3KAAP6	Chromebook: YX00QBVE
Chromebook: LR0B7CSS	Chromebook: PF3EVS7Y	Chromebook: PF3K9Y9Q
Chromebook: YX00Q8WL	Chromebook: PF3KCKB6	Chromebook: PF3KCKAF
Chromebook: YX00Q8JG	Chromebook: PF3KCH48	Chromebook: YX0777BP
Chromebook: PF3KCEJK	Chromebook: PF3KCEMC	Chromebook: YX077706
Chromebook: PF3KAF62	Chromebook: PF3KA7VL	Chromebook: YX077LAG
Chromebook: YX00QDLB	Chromebook: PF3ATYQE	Chromebook: YX0776MP
Macbook Air: C02Q6K98GFWM	Chromebook: PF3KAPH4	Chromebook: LR08PBB3
Macbook Air: C02Q713PGFWM	Chromebook: PF3J58HY	Chrome Cart: Serial N/A
Macbook Air: C02Q6K4AGFWM	Chromebook: PF3KCEKA	
Macbook Air: C02Q6K77GFWM	Chromebook: PF3K9HLS	
Macbook Air: C02S86RRGFWM	Chromebook: YX077LH0	
Macbook Air: FVHX3PSCJ1WK	Chromebook: YX077PNM	



Empower Generations
 44236 10th Street West, Ste. 105, Lancaster, CA 93534
 661-429-3264 • EmpowerGenerations.org

iLEAD California Charters 1

and Empower Generations

MEMORANDUM OF UNDERSTANDING

This agreement is entered into between iLEAD California Charters1, hereinafter referred to as “iCC1,” and Empower Generations, for the purpose of implementing the K12 Strong Workforce Program Grant Round 8 received by iCC1 on behalf of Empower Generations.

WHERE AS, iLEAD California Charters 1, provides shared services to Empower Generations, including supporting with grants, iCC1 has obtained a grant that will support Empower Generations’ grant implementation;

WHERE AS, Empower Generations, has been identified as a school that will be supported by the K12 Strong Workforce Program, in coordination with iCC1;

In furtherance of the foregoing purpose, iCC1, and Empower Generations agree as follows:

1. Term of Agreement.

This agreement shall be in effect from January 1, 2024, and shall remain effective through June 30, 2026. Modifications to the agreement shall be made only after mutual agreement is reached between all parties and documented in writing. Either party may terminate this agreement at any time giving the other party written notice 20 days prior to such action. Any portion, or all, of this agreement is severable in the event any portion, or all, of the grant funds provided through K12 Strong Workforce Program are withdrawn or canceled.

2. Description of Roles and Responsibilities, and Services

iCC1 will coordinate the implementation of the grant, act as the fiscal agent of the grant, and complete reporting on behalf of Empower Generations, in furtherance of the K12 Strong Workforce Program Grant received by iCC1 for Round 8 FY 23/24-25-26.

Empower Generations will implement the grant as detailed in the grant application, in coordination with iCC1.

Empower Generations will plan expenditures for goods and services related to the expansion of college and career readiness, under this grant terms in the amount of **\$145,250**, which will be reimbursed. Empower Generations will also provide an in-kind match for **\$290,500**, pursuant to the grant terms and conditions.

3. Certifications and Assurances.

i. All parties certify that any person who will provide services to students and their families is adequately screened (Live Scan, or equivalent) so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students.

ii. All parties certify that any person who will provide services are adequately trained and prepared according to prevailing professional standards for providing such services and are licensed or otherwise legally qualified, as necessary.

iii. All parties certify any person providing services will follow laws and regulations concerning the legal rights of students, including reporting child abuse/neglect, Federal Education Rights and Privacy Act (FERPA), and other public health and safety laws and regulations, as applicable.

iv. All parties will hold adequate levels of workers’ compensation insurance for their own staff, and that contracted partners will provide adequate levels of workers’ compensation insurance for their own staff.

v. All parties certify cyber security measures as outlined in CIPA and COPPA regulations are in place and all cyber security

measures will be in place.

4. Equipment/Property.

All parties and partners will be responsible for the cost and care of their own property, and shall take care to keep their personal property in secure.

5. Conflict Resolution.

Should any problems or conflicts arise in the course of the delivery of services, it is understood that the authorized representative of the Parties will work to accomplish an effective resolution through a collaborative process, including but not limited to mediation.

6. Payment and Billing.

iCC1 is the lead fiscal agent of the grant and will provide reimbursement for items or services as outlined in the grant budget to Empower Generations upon receipt. 70% of the grant may be invoiced up front, and 30% of the grant may be reimbursed after all grant monies are expended.

In the event the grant is withdrawn or canceled, or otherwise no longer available, Empower Generations will pay the remaining balance owed for the project, or discontinue the project.

7. Hold Harmless, Liability, Indemnification

The iCC1 and Empower Generations shall hold harmless, defend, and indemnify its officers, agents, employees, and volunteers, from every liability, claim, or demand which may be made by reason of (1) any injury to volunteers, learners, and employees; and (2) any injury to person or property sustained by any person, firm, or corporation caused by any act, neglect, default, or omission of the entity, its officers, employees or agents. In cases of such liabilities, claims, or demands, the entity at its own expense and risk shall defend all legal proceedings which may be brought against it and/or its officers, agents, employees, and volunteers, and satisfy any resulting judgments up to the required amounts that may be rendered against any of them. iCC1 and Empower Generations shall indemnify and hold harmless iCC1, Empower Generations, and all locations and affiliates and managed entities.

Notwithstanding the preceding, this agreement is not intended to modify any other agreements in place between iCC1 and Empower Generations.

It is hereby agreed and accepted:

Sajae Davison, School Director, Empower Generations _____

Amanda Fischer

CEO/Superintendent, iLEAD California Charters I/ iLEAD Hybrid _____